

## FY 2017 GRANT REVIEW PANEL MEETING MINUTES

**Grant Type:** Project Support

**Panel Meeting Date:** May 17, 2016

**Panel Members Present:** Cathy Walls, Milford (DSAC)  
Arreon Harley, Wilm  
Michelle Kramer-Fitzgerald, Wilm  
Matthew Sullivan, Wilm  
Wesley Paulson, Rehoboth Beach  
Cate Lyons, Dover

**Panel Members Absent:** None

**DE State Arts Council Chair:** Robert Fitzgerald, Rehoboth Beach (DSAC)

**Staff Members Present:** Paul Weagraff, Division Director  
Kristin Pleasanton, Deputy Director  
Katie West, Program Officer  
Roxanne Stanulis, Program Officer  
Sheila Dean Ross, Program Officer  
Leeann Wallett, Program Officer  
Gwen Henderson, Grants Administrator  
Dana Wise, Administrative Manager

**Location:** Dover Public Library, Dover

**Meeting Started:** 9:30 a.m.

The grant review panel convened to evaluate applications for funding from the organizations listed below, based on pre-established criteria and scoring rubrics. Applications for specific arts projects sponsored by non-profit organizations, colleges and universities, and government entities that incorporate the arts into their programming were considered for Project Support. The grant panel, made up of citizens from around the state, reviewed the applications in advance. At the meeting, the panel chair asked panelists to provide an objective and consistent evaluation of each applicant's project/program and to measure each application against the criteria in the grant application guidelines.

**Panelists recused from discussion of applications due to a conflict of interest:** Wesley Paulson, Camp Rehoboth

**Number of Grants Applications Reviewed:** 19

**Applications:** (in order of review)

1. Arden Club – Concert Gild
2. Bowers Beach Maritime Museum
3. Boys & Girls Club of Delaware
4. C.E.R.T.S.
5. Cab Calloway School Fund
6. CAMP Rehoboth

7. Cancer Support Community Delaware
8. City of Seaford
9. Cityfest
10. DE Children's Museum
11. Eastern Shore AFRAM Festival
12. Gamma Theta Lambda Education Foundation
13. Milton Community Foundation
14. New Castle County Art Studio
15. University of DE Master Players
16. University of DE REP/PTTP
17. Wesley College
18. West End Neighborhood House
19. Wilmington Renaissance Corp.

Grant awards will be posted on the Division website at [www.artsdel.org](http://www.artsdel.org) after the Delaware State Arts Council makes final funding recommendations and the FY2017 budget is adopted by the General Assembly. Panel comments for each of the applications will be available upon request once grant awards are announced.

General discussion was conducted at the conclusion of application review concerning the results of the ranking and funding considerations for the staff and Council. Panel suggested not funding under a score of 3, and increased percentage of funding to most successful applications with higher scores.

Panel suggested reviewing UD grant applications separately from others in Project Support.

Panel suggested required grant application workshops for applicants with tips on completing Division applications and covering criteria.

Panel chair thanked the panelists for their time and preparation.

**Meeting adjourned:** 2:30 pm